

**S.V.E. Trust's
SBCS ART'S, SV COMMERCE & SCIENCE
COLLEGE HUMNABAD
DIST: BIDAR-585330.**

NAAC Accredited "B+" Grade

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**ANNUAL QUALITY
ASSURANCE REPORT
(AQAR)**

2008-09

CONSTITUTION OF INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell (IQAC) of the College is reconstituted in accordance with the NAAC guidelines with following members as its office bearers. 2008-09

Sl. No.	Name	Designation NAAC	Position in the IQAC
1	Sri. Basawaraj H Patil	Ex-Minister & MLC Chief Trustee	Management representative
2	Rajshekhar B Patil	MLA and trustee	Management representative
3	Chandrashekhar B Patil	Chair Person-S.P.R. School and trustee	Educationist
4	Shri. D M Nandi	Principal	Chair Person
5	Dr. S S Yalwar	Vice-Principal and HOD Kannada	Vice-Chairman
6	Dr. H S Matti	HOD English	NAAC Co-Ordinator
Administrative Officers			
1	Sri. M.M Khartmol	Dept. Sociology & NAAC C -coordinator	Administrative Officers
2	Mohmad Iftekharuddin	HOD Urdu	Do
3	Sri. V N Biradar	Librarian	Do
4	Sri. B S Handral	FDC	Do
Teachers Nominee			
1	Sri. B M Wade	HOD History	Member
2	Smt. Pushpalata Chimkode	HOD Economics	Member
3	Dr. S C Kallimath	Dept. Hindi	Member
4	Sri C B Hanmashetty	HOD Political Science & SWO	Member
5	Sri.Hude Vishwanath Reddy	HOD Commerce	Member
6	Dr. S S Mathpathy	HOD Education	Member
7	Sri. D K Biradar	HOD Zoology	Member
8	Sri.R.H.Ghale	Dept. Physical Education	Member

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC
GENERAL INFORMATION: **2008-09**

1	Name and Address of the College	SBCS ART'S, SV COMMERCE & SCIENCE COLLEGE HUMNABAD DIST. BIDAR-585330. Accredited at: B+ by NAAC Phone.08483 270303 Fax No. 08483 270303			
2	No. of Students admitted to the UG Programme.	Class	Boys	Girls	Total
		BA	109	100	209
		B.Sc.	05	04	09
		B.Com.	43	04	47
		Total	157	108	265
3	Establishment of internal Quality Assurance Cell.	09 / 07 / 2008			
4	Annual Quality Assurance report.	Enclosed Part-A, Part-B, Part-C of AQAR of 2008-09			

II. ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2008-09

PART-A

ACTION PLANS OF THE INSTITUTION FOR THE YEAR 2008-09

A meeting of the IQAC of the College was held in the month of July to discuss about the quality enhancement and the outcome achieved by the end of the academic year, under the chairmanship of **Sri .D.M.Nandi** Principal and IQAC Chair Person of the College.

Following Action Plans were formulated unanimously.

It is planned:

1. It is decided to constitute admission committee at the beginning of the academic year for admission procedure for different faculties as per the norms of the University and Government.
2. Soon after the admission procedure, Principal has to address to the students giving general instructions and academic plan of the college.
3. Academic diary was provided to teachers, which contains annual teaching plan daily teaching program and self- appraisal report.
4. College almanac was provided to every department.
5. Following committees were established to conduct various activities and program.
 - a) Admission committee.
 - b) Time table committee.
 - c) NSS advisory committee.
 - d) Cultural program committee.
 - e) Library committee.
 - f) Sports Committee.
 - g) Examination committee.
 - h) Birth Anniversaries and Commemoration program committee to celebrate.
 - i) Competitive examination and vocational guidance bureau.
 - j) Publicity committee.
 - k) UGC interface committee.
 - l) Girl student's welfare committee.
 - m) Purchasing committee.
 - n) Alumni committee.
 - o) Discipline and grievance committee.
 - p) Students parent interface committee.
 - q) Social Service committee.
6. It was decided to inspire teachers to participate in seminars, workshops and arrange educational tours.
7. The activities conducted by different committees will be checked periodically by IQAC.

Out-come achievement by the end of the academic year:

1. Admission committee worked effectively for the admission of the students for different faculties. They had guided students about different courses and subject combinations available in our college, various scholarships, fees structure, etc.
2. Due to the College principals address in the beginning of academic year made to students became aware of the discipline, cultural and social activities, different plan to achieve academic excellence, new courses introduced etc by the college.

3. Due to annual teaching plan and daily teaching report, the syllabus was completed effectively. This plan helped students to prepare their own study and to secure maximum marks in internal as well as annual exam.

4. Almanac dates of meeting of different committees, activities, college examinations etc were mentioned. These helped students to perform well in the examination.

a) Admission committee:

Admission committee guided the students for getting admissions to different faculties and subjects.

b) Time table committee:

Timetable committee prepared timetable and put up on the notice board due to which theory and practical periods conducted regularly. Also this committee monitored the conductance of periods and practical's throughout the year.

c) NSS advisory committee:-

We have two units under national service scheme consisting of 26 boys and 75 girls. This committee advises to conduct various programs throughout the year. In regular program various activities like cleaning of the college campus, Plantation regular program AIDS awareness, Pulse Polio, are conducted. Also celebrated saksharata day, Kranti day, Loksankhya day, NSS day, Independence day, Republic day etc. Competitions like Essay, Elocution, Debate, General knowledge etc were organized. Sadbhavna day, AIDS awareness rally was organized.

d) Cultural program committee:

For the development of all round personality of the students, our college conducted the programs like debate and Elocution competitions, Essay competitions, Poem reading classical music and participation in Annual Social gathering. Also students were sent to participate in cultural programs arranged by other college.

e) Library committee:-

This committee recommended to purchase text and reference books, journals, periodicals etc as per the syllabus of various subjects and also monitored the distribution of reading material and night library facility to the students.

f) Sports Committee:

We organized different sport competitions in our college. They make our students to participate in different inter-collegiate and inter-university sport activities. Number of our students have received prizes in such activities.

g) Examination committee:

This committee conducted Unit tests, terminal examination, Preparatory examinations, Seminars group discussions and annual examination. Due to this students are evaluated and well prepared for the annual examination. There is a remedial coaching class for weak students.

h) Birth Anniversary and Commemoration program committee:

We celebrate birth anniversary and commemoration days of various great Indian leaders and social reformers to inculcate the ethical values, values of life, social awareness and national integration and to know the contribution of them. We celebrate birth anniversary and commemoration days of following great Personalities.

- i. Lokmanya Tilak
- ii. Dr. Sarvapalli Radhakrishna (on the memory of teacher's day)
- iii. Mahatma Gandhi
- iv. Dr. B.R.Ambedkar
- v. Mahatma Basaweshwar
- vi. Lal Bahadur Shastri

i) Competitive examination and vocational Bureau:-

This committee guides to the students for various competitive examinations to foster the process of gaining the general knowledge and to make students aware of question paper pattern of KPSC and UPSC, so that they could get opportunities of employment. It also provided knowledge of current affairs of national and international importance. This committee also provides different reading materials required for preparation of examination. The advertisements by different agencies were displayed on the notice board and students are encouraged to apply and guide them how to face interviews. Because of few students are placed in different services.

j) Publicity Committee:-

This committee is in-charge of making publicity of different activities, programs achievement of college and students in various newspapers.

k) UGC Inter-face committee:-

This committee deals the correspondence of UGC. It monitors the proper utilization of grants released by the UGC to our college.

i) Girl students Welfare committee:-

For the welfare of the girl students, this committee organized program to outwit their social and medical program and to recognize their strength.

m) Purchase committee :-

This committee sorted out the requirements of all departments, library and sports and infrastructural needs etc and purchased priority wise.

n) Alumni committee :-

Alumni association meeting will be arranged once in a year and they suggested about the present need of knowledge and technology which we have tried to communicate with our students.

o) Discipline and grievance cell:-

This committee communicated and worked the rules and regulations of the college for the discipline due to which discipline was maintained.

p) Students parent interface committee:-

This committee arranged the parents meeting to communicate the progress of their wards and efforts to provide the knowledge for the progress of students. The suggestions given by the parents are considered for the improvement of the college.

q) Social Service Committee:-

Through the activities of this committee our college conducted different programs like AIDS awareness, National Pulse Polio Immunization, NSS camp, superstition eradication, help to poor people to get benefits of different government schemes etc.

6. Lecturers of our college participated in seminars and workshops. Different departments arranged educational tours to various institutes, research centre.

7. The IQAC worked for the development and application of quality parameters in various activities of the college disseminated information on quality aspects, organized discussions, recorded and monitored quality measures of the college due to which we are able to evolve mechanisms and procedures for ensuring timely efficient and progressive performance of academic administrative and financial tasks, access to and affordability of academic programs for various sections of society optimization and integration of modern method of teaching and learning, Credibility of evaluation procedure, maintenance of support structure and services.

PART B

1. Activities reflecting the goals and the objective of the institutions:-

SBC Arts, SV Commerce and Science Degree college was started to ensure the quality and standard of higher education in Humnabad taluka. Therefore our college has made significant changes in pedagogical, managerial and administrative and infrastructure aspects of functioning. Our college has the following aims and objectives to ensure the quality of higher education along with the extension works.

1. To provide standard education to pupils in the rural area.
2. To maintain the academic excellence
3. To expedite mental, physical, emotional and intellectual development of students
4. To stimulate sport activities for the students.
5. To make teaching and learning evaluation regularly.
6. To accelerate caste and religious amicability and maintain peace and love for national integration.
7. To create an atmosphere of courage and healthy competition by seminars, symposia and workshops.
8. To maintain the status of morality and Indian culture.
9. To inculcate the qualities of leadership and civil responsibility.
10. To maintain the status of higher education by habituating the students with regular reading and learning and cultivating the research culture.
11. To habituate the students with labour and hard work identifying the significance of labour and maintaining its status.
12. To educate the students with competitive spirit and vocational guidance for making them self-reliance
13. To awaken the students to cultivate the tendency of protecting environment.
14. To develop the research culture in the students.
15. To develop the student services(learning) resources and support services
16. To develop the human resources.
17. To make students identify themselves.
18. To inspire students for social services.
19. To stimulate the participatory activities of students, guarding, alumni.
20. To smoothen the process of administration for students and teachers.
21. To stimulate the inter-institutional interaction(National and international)
22. To award prizes to meritorious students
23. To stimulate remedial card talent research.
24. To awaken the students for co-operation.

25. To enable the students to apply the acquired knowledge in self-life as well as social life.

26. To stimulate the eradication of illiteracy and create vigilance of woman about the status.

To achieve the goals and objectives of the college, we have established various committee to carry out different activities throughout the academic year.

Committees are as follows:-

1. Admission committee
2. Time table committee
3. NSS advisory committee
4. Cultural program committee
5. Library committee
6. Sports Committee
7. Examination committee
8. Birth Anniversary and Commemoration program committee
9. Competitive examination and vocational guidance committee
10. Publicity committee
11. UGC interface committee
12. Girls students welfare committee
13. Purchase committee
14. Alumni committee
15. Discipline and grievance committee
16. Students parent interface committee
17. Social Service committee

2. New academic programmes initiated (UG & PG)

Nil

3. Innovations in curricular design and transactions:-

Annual teaching plan of the year is prepared by every teacher at the beginning of the year and it is monitored regularly by the administration.

4. Inter-disciplinary programmes started:-

Nil

5. Examination reforms implemented:-

We conduct internal tests, semester examination and group discussion.

6. Candidates qualified: NET / SET / GATE etc.

Nil

7. Initiative towards faculty development program:-

Many teachers attended seminars, workshops, refresher courses, orientation course etc.

Sl. No	Name of the Lecturer	Conference/ Seminar/ Workshop/ refresher course/ Orientation course	Place
01	Md. Badruddin Dept. Urdu	1.Seven Day Orientation Training in Urdu	Anjuman Taraqqi-E-Urdu, Gulbarga
02	Sri. C N Biradar Dept. Chemistry	1.One Day Workshop in Chemistry	Dept. Chemistry Gulbarga University Gulbarga
03	Md. Iftekharuddin Dept. Urdu	1.Seven Day Orientation Training in Urdu	Anjuman Taraqqi-E-Urdu, Gulbarga

8. Total number of seminars / Workshop conducted: Nil

9. Research projects:

a) Newly implemented: Nil

b) Completed: Nil

10. Patents generated , if any: Nil

11. New collaborative research programmes: Nil

12. Research grants received from various agencies: Nil

13. Details of research scholars: Nil

14. Citation index of faculty members and impact factor: Nil

15. Honors / Awards to the faculty: Nil

16. Internal resources generated: No

17. Details of departments getting SAP, COSIST / DST.FIST etc. assistance / recognition: Nil

18. Community services:

i) NSS Activities:- Our college has NSS unit through which different activities are conducted. A special camp was arranged. The motto of camp was

“Healthy Youth for Healthy India”. In this camp water conservation, road making, gramsafai, plantation, Adult education, Health camp, etc activities were carried out.

ii) AIDS Awareness Program: Lecture was arranged in our college to make aware about spreading and prevention of AIDS. Dr.Chandrachant medical Officer Humnabad of our college delivered lecture on AIDS. AIDS rally of NSS was organized.

19. Teachers and officers newly recruited: Nil

20. Teaching and Non-teaching ratio:

Teaching staff = 33

Non-teaching staff = 14

Ratio = 2.35:1

21. Improvements in the library services:-

The number of text books, reference books, journals, periodicals, newspapers etc. has purchased and Evening library facility is provided.

22. New books / Journals subscribed and their cost:-

In this year we have purchased 995 Text books cost of Rs- 96,718.00 and 22 Journals and 104 Periodicals cost of Rs-24,213.00

23. Course in which student's assessment of teachers is introduced and the action taken on student feedback:-

Student's assessment of teachers was introduced in B.A, B.Com, and B.Sc and after assessment principal discussed and gave necessary suggestions to concerned teacher for the improvement.

24. Unit cost of education:-

Total Expenditure of the year 2008-09

$$\begin{aligned}\text{Unit cost} &= \frac{\text{Total Expenditure of the year 2008-09}}{\text{Total Number of Students in year 2008-09}} \\ &= \frac{10583662}{265} \\ &= \text{Rs.}39938.00\end{aligned}$$

25. Computerization of administration and the process of admission and examination results, issue of certificates:

Nil

26. Increase in the infrastructural facilities:

Nil

27. Technology up gradation:

Nil

28. Computer and Internet access and training to teachers and students:

Nil

29. Financial aid to students:

- i. Fee concession
- ii. SC & ST Scholarship

30. Support from the alumni association and its activities:

Alumni association meeting were arranged and they suggested about the present need of knowledge and technology which we have tried to communicate with our students.

31: Support from the parent-Teacher Association and its Activities:

This committee arranged the parents meeting to communicate the progress of their wards and efforts to provide the knowledge for the progress of students. The suggestions given by the parents are considered for the improvement of the college and student's status.

32. Health Service:

Students and teacher of our college participated in following programs

1. AIDS awareness programs

2. Blood group detection camp
3. College campus cleaning
4. First aid kit has kept in the department of zoology.
5. We use medicine for disinfection of drinking water
6. Our teaching staff member Prof Avinash Patil conducted Yoga class for students

33. Performance in sports activities..... Nil

34. Incentives to out standing sports persons: Nil

35. Students achievements and award Nil

36. Activities of the guidance and counseling cell:

We have constituted vocational guidance and counseling committee. This committee guides about UPSC, KPSC and other Competitive examinations. It also arranges lecturers, conducts preparatory exam's and Quiz competitions.

37. Placement services provided to students:

Many of our students have got services in chemical industries, pathological laboratories, research institutes, pharmaceutical and civil services through our placement service.

38. Development programs for non teaching staff:

Computer training was given to office staff.

39. Best Practices of the institution:

We have staff credit society, consumer store, Xerox machine, coin box facility, college canteen, botanical garden. Our members of management, staff, and students participate in social work like superstition eradication, Blood donation, AIDS awareness, Relief activities during National calamities, Adult education, Literacy mission, Village adaptation. College has adapted internal quality checks; we receive feedback from students, alumni, parents and visitors for the improvement. In the debate and elocution competition our students take active part. Students from various departments formed their associations and organized welcome and sendoff functions. Educational tours are arranged by various departments.

40. Linkages developed with National / International, Academic / Research bodies No

41. Any other relevant information:

We have unique scheme of book presentation to the library by students, staff members, well-wishers of the college. Various Departments arrange guest lecturers for the benefit of students. In addition to this, audio-visual educational aids such as OHP, LCD projectors are also used for the lectures. Monthly meetings of various committees in presence of Vice-Principal or Principal were arranged for assessment of various activities. We have employee's Co-operative credit society which disburses loan to the members. Emergency loan facility is also available.

PART- C

1. Detail of the plans of the institution for the next year:-

- a. Extension courses / New subjects: Nil
- b. Hostel : We have planned to start Women's Hostel
- c. Seminars / Workshops: Nil

d. Academic:

a) Daily teaching diary and monitoring:

Daily teaching diary will be provided to each staff member and periodic monitoring will be done.

b) Almanac: College Almanac will be prepared and will be followed throughout the year.

c) Guest lecturers: Guest lecturers of well-known personas will be arranged.

d) Educational tours: Educational tours will be arranged to various research centers, historical places etc.

e) Cultural activities: Different cultural activities will be conducted.

f) Internal Exam, Terminal and pre annual examinations:-

For the academic improvement and assessment of the students, above said examination will be conducted throughout the year.

h) Classes for competitive examination: We have planned to start classes for various competitive examination.

Name & Signature
of the Coordinator, IQAC

Name & Signature
of the Chairperson, IQAC